

# Google Meet Guide for Students

**1** Before you start try to find a **quiet place** where you won't be disturbed and where you have good **wifi connection**.



**2** Make sure **any extra devices are switched off** so you won't be distracted.



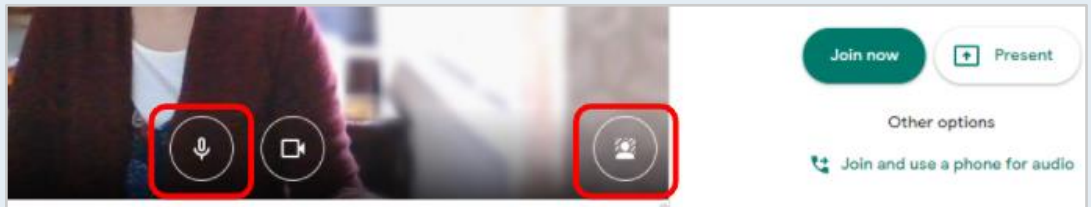
**3** Have all you need ready e.g. pen and exercise book or web links



**4** In **Google Classroom**, click on the **Meet link**. It may be in the Banner or your teacher may have posted it to the Stream. Sign in with your C2k account.



**5** Before joining click on the



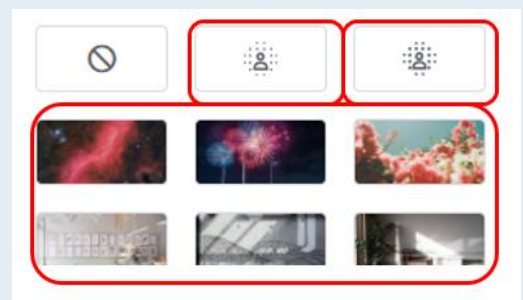
## Mic

**icon** to mute

**6** Click on the **Change Background** icon.

You can:

- Slightly blur your background
- blur your background
- choose from a selection of background images



**7** **Read any instructions** from your teacher in the Chat



**8** **Answer any questions** from your teacher in the Chat or Q & A



**9** **Pay attention** and **wait for your teacher to ask you to unmute**.



**10** **Look at your device's camera** when you are talking.

